



SOUTHERN ILLINOIS CRIMINAL JUSTICE TRAINING PROGRAM

Mobile Team Unit 15

Training Announcement

Name of Training		Class ID#	Course ID#
Managing Toxic Employees		83839	60595

Date(s) of Training	Time	Hours	Location
June 12, 2018	8:30 am – 4:30 pm	8	MTU 15 Headquarters Building 1740 Innovation Drive, Room 150 Carbondale, IL

Course Description

This NEW one-day course is designed to help supervisors and commanders assess and define three types of toxic employees, their verbiage, behaviors, and impacts on other employees.

Course Objectives

This training will:

- ✓ Describe covert and overt ploys manipulative employees use to undermine leadership, policies, and the credibility of other employees
- ✓ Discuss assertive coaching methods for confronting toxic verbiage & behaviors
- ✓ Clarify neutral unbiased writing strategies for documentation

Instructor

Jan Mirikitani teaches leadership principles for organizational communication competency with true realistic application. She has worked with federal, state, county and municipal governments (primarily law enforcement) as well as corporations and school districts. Jan has been a continuing education trainer for the St. Louis County & Municipal Police Academy for nearly 30 years. She is considered a friend to law enforcement officers in every jurisdiction in which she had delivered training.

Training Mandates met by this training indicated by ✓

Civil Rights		Constitutional and proper use of law enforcement authority
Cultural Competency	✓	Procedural Justice
Introductory Mental Health Awareness		Legal Updates
Human Rights		Use of Force <i>(must include scenario based or similar approved training)</i>
Lead Homicide Investigator		Sexual Assault Trauma Informed Response
Sexual Assault Investigator Training		

This class is partially funded and certified by the Illinois Law Enforcement Training and Standards Board