



# SOUTHERN ILLINOIS CRIMINAL JUSTICE TRAINING PROGRAM

*Mobile Team Unit 15*

## Training Announcement

Name of Training			Class ID#	Course ID#
Freedom of Information Act (FOIA)			86969	54965
Date of Training	Time	Hours	Location	
March 26, 2018	8:30 am – 4:30 pm	8	MTU 15 Headquarters building 1740 Innovation Drive – Room 150 Carbondale, IL	

### Course Description

This class will include a complete analysis of the current Freedom of Information statute with a detailed discussion of the terms and definitions listed in the Freedom of Information Act. The Illinois Attorney General's guide to the application of the Freedom of Information Act will be analyzed to include the Attorney General's opinions on the subject and their determinations of various problems that arise when dealing with FOIA-relevant case law.

### Course Objectives

#### Students of this class will gain an understanding of:

- ✓ The scope and limitation of the Act
- ✓ Various definitions that must be considered
- ✓ The duties imposed by the Act on law enforcement agencies
- ✓ Time deadlines provided by the Act
- ✓ Various exclusions from the coverage of the Act
- ✓ Various techniques in dealing with FOIA requests, to include "alternatives"
- ✓ Local Records Act to include "Local Records" defined
- ✓ Guidelines for compliance (both paper and electronic records)
- ✓ Required methods of identifying, inventorying and destroying local records
- ✓ **SB1304 Police Reform Bill (body camera)**

### Instructor

**Mr. Don Hays** is an Attorney at Law, and former Macoupin County, Illinois State's Attorney. Don previously served with the Illinois Appellate Prosecutor's office for 30 years as a Staff Attorney and as Senior Staff Counsel. He was in charge of the Continuing Legal Education Division that included continuing legal education for Illinois State's Attorneys and law enforcement officers. Don retired in 2008 and continues to instruct police officers throughout the state.

### Other Information

This training is appropriate for all governmental officials who deal with FOIA requests and other Freedom of Information Act issues

#### Training Mandates met by this training indicated by ✓

✓	Civil Rights		Constitutional and proper use of law enforcement authority
	Cultural Competency	✓	Procedural Justice
	Human Rights	✓	Law Updates
✓	Lead Homicide Investigator		Use of Force ( <i>must include scenario based or similar approved training</i> )

*This class is certified by the Illinois Law Enforcement Training and Standards Board*